# Welcome to the UCR Labor Summer 2025 Student Fellow Application Guide

Thank you for your interest in being a Labor Summer 2025 fellow. Established in 2022 and hosted by the Inland Empire Labor & Community Center at UCR (IELCC), the UCR Labor Summer Fellowship program provides emerging student leaders with hands-on leadership development and training through fellowship placements with labor unions and community organizations advancing worker justice in the Inland Empire region.

Selected students are awarded $7,360 in recognition of their participation in the program. Students receive leadership and professional development training, a certificate of completion, and access to a UC statewide labor summer network.

### Who is admitted into the Labor Summer fellowship?

Labor Summer 2025 is open to all UCR upper-division standing undergraduate students regardless of their immigration status. Current UCR undergraduate seniors graduating in Spring 2025 are welcome to apply along with continuing undergraduate students in upper-division standing. We welcome various types of leadership styles and value the diversity of roles that make social justice movements possible.

If you aspire to be an organizer, policy advocate, lawyer, artist, grant writer, researcher, photographer, communications strategist, public speaker, or writer, or have any other skills that you would like to utilize to advance a social justice movement, this program is for you. This is a competitive opportunity, so we recommend you put time and care into your application in order to be considered.

### Admission Requirements

To be eligible for admission, you must be:

- At least 18 years old by June 16, 2025
- A current UCR student who has not previously participated in Labor Summer
- Commitment to labor rights and social justice
- Available to work full-time from June 16 to August 8, 2025
- Available for in-person programming and work in the Inland Empire from June 16 to August 8, 2025
- Able to submit the online application form by **11:59 PM PST on February 7th, 2025**

**How to Apply**

Use our online fellowship application form to answer questions and upload your documents by **the deadline of 11:59 PM PST on February 7th, 2025.**

You will need to:
1. Answer all the questions and prompts in the following pages.
2. Submit a PDF copy of your resume.*
3. Submit a PDF copy of your Unofficial Transcript.
4. Provide two references.

We highly recommend that you use this guide to prepare your responses and materials to paste and/or upload into the online application form.

***Note**: Potential host organizations will have the opportunity to view your submitted responses to the prompts and resume.

**Labor Summer 2025 Timeline**

| December 16 to February 7 | Student fellow application period. Applications will be due February 7, 2025 at 11:59 p.m. |
| --- | --- |
| Mid-February | Finalists invited to the interview round. |
| March 17 | Student fellows selected and notified. |
| March 27 | Student fellows confirm participation. |
| Late April - Early May | Fellow(s) matchmaking with host organization. |
| June 16 to June 20 | Opening retreat for fellows at UC Riverside. |
| June 23 | Fellows' first day of work at host organizations. |
| July 3, July 17, Aug 1 | Half-day work days for fellows. Mornings will be spent at IELCC office for training workshops. |
| August 7 | Fellows graduation ceremony. |
| August 8 | Fellows' final day of work at host organizations. |

Please read the Labor Summer 2025 FAQ before contacting us with any questions. If you have questions or concerns that are not addressed above or within the FAQ, contact ielcc@ucr.edu.

## SECTION 1: CONTACT INFORMATION

*PURPOSE: If selected for UCR Labor Summer, this information will be used for travel purposes and mailing of important documents. Please include an email you use often.*

**First Name:**

**Middle Name:**

**Last Name(s):**

**Date of Birth (Month/Day/Year):**

**Gender Identity:**

**Best phone number to reach you:**

**UCR Email address:**

**Personal Email address (non-UCR):**

## SECTION 2: LOGISTICS

*In order to provide a high level of support to our interns, the Labor Summer team would like to accurately understand the needs of each applicant. This information will not be used to evaluate your program eligibility.*

**Do you expect to have access to stable housing between the dates of 06/16/2025 - 08/08/2025**

☐ Yes
☐ No
☐ Unsure

**Primary Address of Residence: Please provide your home address for Summer 2025. This address will be used to assist with locating your placement organization, mailing materials and reimbursement checks, and connecting you with alumni in your region. If you are unsure of your housing for the summer, you may identify an alternate address in the section below. Please include zip code.**

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**Summer 2025 Alternate Address (If applicable):  Please provide your expected address for Summer 2025. If this is the same as your home address, you may leave this section blank. Please include zip code.**

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**What will your primary mode of transportation be during the summer?**
☐ Personal Vehicle
☐ Public transportation
☐ Rideshare service
☐ Other

## SECTION 3: BACKGROUND
**Language fluency (Other than English)**
Language 1 + Fluency Level:
Language 2 + Fluency Level:
Language 3 + Fluency Level:

**State your major field(s) at UCR**

[                                        ]

**State your minor field(s) at UCR (if applicable)**

[                                        ]

**When do you expect to graduate from UCR? Enter expected date, such as 06/30/2025 (You can enter '30' for the day if you don't know the exact day).**

[                                        ]

**In my community or campus-based work, I have gained experience in the following: (Check all that apply. This will help us with our matching process.)**

☐ Labor Organizing               ☐ Digital Organizing
☐ Student Organizing             ☐ Legal Services
☐ Community Organizing           ☐ Program Management
☐ Research                       ☐ Data Management
☐ Policy Advocacy                ☐ Fund Development
☐ Issue-Based Campaigns          ☐ Facilitation
☐ Communications                 ☐ Other:

**To help our matching process, please rank the following 13 fields in terms of your interest in gaining more experience in that field, with 1 having the most interest to 13 as having the least interest. Click and drag the items to put them into order, starting with the field you are most interested in at the top (as #1) & the field you are least interested in (#13) at the bottom.**

1. Labor Organizing
2. Student Organizing
3. Community Organizing
4. Research
5. Policy Advocacy
6. Issue-Based Campaigns
7. Communications
8. Digital Organizing
9. Legal Services
10. Program Management
11. Data Management
12. Fund Development
13. Facilitation

**How did you find out about UCR Labor Summer? (Please check all that apply)**

☐ Email
☐ UCR Inland Empire Labor & Community Center
☐ Labor or Community Organization
☐ Flyer
☐ Advisor
☐ Class announcement
☐ Professor
☐ TA
☐ Peer
☐ Other

**If applicable, through which community organization did you find out about Labor Summer?**

## SECTION 4: NARRATIVE RESPONSES

We suggest you work on the narrative prompts in a separate document and copy and paste them when you are ready. Remember to proofread your document for any spelling and grammar errors before submitting.

**Prompt A:** Why are you applying to Labor Summer? How does participating in Labor Summer align with your leadership and professional goals? (3,000 characters max)

**Prompt B:** How have labor rights issues affected you personally, your family, community, loved ones, etc.? How have your identities impacted your life experiences and shaped who you are? Examples of what to consider: young worker, immigration status, gender, class, sexual orientation, race, ethnicity, ability, religion, nontraditional student, or anything else that you believe contributes to who you are. (3,000 characters max)

**Prompt C:** Select one social justice issue that is impacting working class communities. What is your analysis of this issue? What do you view as your role in addressing it? (3,000 characters max)

## SECTION 5: DOCUMENT UPLOADS

**Submit Professional Resume (or Curriculum Vitae):  Please upload your resume (or CV) as a PDF.**

Drop files or click here to upload

**Submit your unofficial academic transcript:  Please upload your unofficial academic transcript as a PDF.**

Drop files or click here to upload

**Submit two references' contact information. References can be a professor, supervisor at an organization, past employer, student organization, faith group, etc. At this time we are not requesting letters of recommendation, but we may contact your references by phone or email about your application.**

**Reference 1**
Name:
Organization & Title:
Relationship to you:
Email Address:
Phone Number:

**Reference 2**
Name:
Organization & Title:
Relationship to you:
Email Address:
Phone Number:

## SECTION 6: ACKNOWLEDGEMENTS

Please acknowledge your understanding of the following commitments that participating in Labor Summer requires.

I understand that Labor Summer is a 8-week, full-time, 40-hour-per-week commitment.
☐ Yes
☐ No

I understand that I must promptly respond to inquiries or action items by staff of the UCR Inland Empire Labor and Community Center.
☐ Yes
☐ No

I understand that travel time and mileage to/from my residence/my internship placement is NOT included as part of my 40 hours/week commitment.
☐ Yes
☐ No

I understand that the address I provided will be used to match me with a host site if admitted into the program.
☐ Yes
☐ No

I understand that I may be matched with an organization that will require me to commute up to an hour to my work site. (Labor Summer prioritizes locating students as close as possible to in-person fellowship sites)
☐ Yes
☐ No

I understand that Labor Summer and my host organization are NOT responsible for any transportation costs I may incur in my travel to and from my placement. (Note: Some internships might require interns to travel to places other than the internship office. Interns will be made aware of this information, if applicable, prior to placement in the internship.)
☐ Yes
☐ No

I understand that Labor Summer and my host organization are NOT responsible for any relocation costs I may incur if I decide to apply somewhere other than the area in which I live.

☐ Yes
☐ No

I understand that in order for me to successfully complete Labor Summer, I MUST attend both the opening and closing events.

☐ Yes
☐ No

I understand that I must complete the opening, closing, and skills evaluation form to successfully complete my internship.

☐ Yes
☐ No

By submitting my application, I confirm that I read both the Labor Summer Application Guide and the FAQ.

☐ Yes
☐ No

By clicking to the next page, you are submitting your final application. Please proceed if you are ready to submit your application for Labor Summer 2025!

<div align="center">End of Application</div>

**Please note, this guide is meant to help you prepare for the application. Use our online fellowship application form to submit an official application to the program.